

AOA MEMBERSHIP SUBSCRIPTIONS

SUBS RATE

The HKAOA subscription rate with effect from 01 January 2009 is 1.25% of Average Monthly Salary based on career progression, payable in Hong Kong Dollars.

Each member is assigned to a band, dependent on their rank on joining the company. If you joined as an SO you start in band **SO** . If you were employed as an FO you would start on band **FO** and will continue in that band (See [table below](#) for details).

Extendees pay \$1,500 pm basic rate (subs will defaults to \$1,500 (less discount) on 55th Birthday).

HK Based LEFP Commanders pay \$1,200 less discount (*they must contact the office to establish contract conditions*).

Existing FO's who joined as an SO need to contact the AOA to have their band adjusted from F to S

Career progression is closely monitored and bands are reviewed each year in December to ensure they continue to accurately reflect both salaries paid and time to command.

Any member who experiences significant delay in his or her command may contact the Association and request that they remain on a lower band until such time as they achieve their command.

DISCOUNTED SUBSCRIPTIONS

In recognition of continuous membership of the HKAOA, Members will be given a discount on the basic rate of subscriptions as follows:

<i>Continuous years in HKAOA</i>	<i>Subscription</i>
<i>4 or more</i>	<i>85% of applicable rate</i>
<i>8 or more</i>	<i>75% of applicable rate</i>

BAND TABLE

2010							
Basic Bands			Loyalty Discount 4 Years		Loyalty Discount 8 Years		
	Years	SO	FO	SO	FO	SO	FO
0 to 4	275	300					
5 to 8	720	930	620	800	540	700	
9 to 11	860	980	740	840	650	740	
12 to 13	1300	1300	1110	1110	980	980	
14 to 17b	1450	1450	1240	1240	1090	1090	
17a to 21	1715	1715	1460	1460	1290	1290	
22 to 24	1835	1835	1560	1560	1380	1380	
25 to 27	1890	1890	1610	1610	1420	1420	
28...	1925	1925	1640	1640	1450	1450	

CURRENCIES

The General Committee is currently working on means for collection of subscription from Based members in their base area. We will keep you informed as to progress on this issue.

METHODS OF PAYMENT

Subscriptions are paid in arrears via direct debit authorisation and are due on or before 28th of each month. Members will be charged subscriptions for any month where they were a member on the 15th day of the month. Any member joining after, or retiring/resigning before, the 15th of the month will not be charged for that month.

Members must ensure that any direct debit authority limit is set at a level which will allow the collection of their monthly subscriptions at all times. Members should therefore review their direct debit authorisation with their bank to ensure that any increase in subscription rate falls within the limit set.

Any member who has failed to authorise direct debit payments must ensure that any cheque or cash is received in the HKAOA Office by 26th of the month in which it is due in order that it may be processed and banked on the due date. Cheque payers may choose to submit post dated cheques in January and July to ensure that their account does not fall into arrears.

SALARY CHANGES

The monthly subscription may be varied, at the discretion of the General Committee, when a member's monthly income varies significantly eg, maternity, sick leave, etc.

UNPAID LEAVE

Members who take unpaid leave still have to pay full member subscription rates.

END OF YEAR ADJUSTMENTS

At the end of each financial year, subscription rates will be manually adjusted to write off any credit or debit balance under HK\$50.

STATEMENT

If a payment is not received by 28th of the month in which it is due, a reminder will be sent to the member via email and letter to their mail box address.

SUSPENSION

If there is no response to this correspondence and a further payment is missed, making the member at least two months overdue, the member will have his membership suspended until such time as terms for repayment of the outstanding amount have been agreed.

EXPULSION

If there is no satisfactory resolution of the outstanding amounts the General Committee may decide to expel the member from membership of the Association. The member will be informed that he is non-financial – he cannot vote, and will receive no notice of meetings etc, and that his Membership will be terminated at the next General Committee Meeting. At this stage the account is due in full immediately.

ACCOUNT DUE IMMEDIATELY

When a member resigns from the Association, he will receive a letter saying that his account is due in full immediately

The Association will take whatever legal steps are necessary to collect outstanding subscriptions from ex-members of the Association.

RULES

6.1 *Subscriptions will be paid monthly to the Association within thirty days of written demand thereof.*

6.2 *Until otherwise amended the monthly subscription will be calculated on 1.25% of average salaries based on career progression, according to the Member's class of membership:*

<i>Full</i>	<i>100% of applicable rate</i>
<i>Associate Class A</i>	<i>50% of applicable rate</i>
<i>Associate Class B</i>	<i>Nil</i>
<i>Honorary</i>	<i>Nil</i>

The General Committee may reduce subscriptions below the maximum for all or any Members at their discretion.

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